
SUPERVISING SCHOOLS IN THE 21ST CENTURY: DIGITAL TOOLS AND IMPROVEMENT PLANS SS21DTIP

Project Number: 2018-1-ES01-KA201-049937



AGENDA

Meeting in Cáceres
(Spain)



Co-funded by the
Erasmus+ Programme
of the European Union



SCHEDULE for the first meeting in Cáceres (Spain)

Wednesday 14th - Friday 16th November 2018

Place: Delegación Provincial de Educación, Avda. Miguel Primo de Rivera, s/n (Edificio Múltiples) Cáceres

Wednesday 14th-November 2018

SCHEDULE	ACTIVITY	LEAD	TOPICS
9:00-10:00	Item 1: Y1 Introductions WELCOME	Project Coordinator- Inspectorate of Education of Extremadura	Introduction of each partner.
10:00-10:30	Presentation of the project	Project Coordinator- Inspectorate of Education of Extremadura	Quality assessment: project modification.
10:30-11:15	COFFEE BREAK		
11:15-12:00	Item 2: Y1 Contracts	Project Coordinator - Inspectorate of Education of Extremadura	Documentation to be delivered to CEYE-JUNTAEX Economic management
12:00-13:30	Item 4: Y1 Quality Management Plan	Project Coordinator - Inspectorate of Education of Extremadura	<ol style="list-style-type: none"> 1. Distribution of workload for each output - How will this be achieved? 2. Authorship of papers, outputs (e.g. Partner papers derived from Literature review and Case Studies) - How will this be achieved? In what way will the order of authors be decided? Given that three countries will be in parallel developing papers, outputs, perhaps to agree on a collaborative shared work space for development. E.g. Google Docs.
13:30-15:30	LUNCH		
16:00-17:30	Item 5: Y1 - Literature review	Sofia University	<ol style="list-style-type: none"> 1. Development of protocol and template for literature review 2. Desk research and gathering information 3. Creating literature review and article 4. Authorship of literature review paper
19:00	TOURIST VISIT CÁCERES		

SCHEDULE for the first meeting in Cáceres (Spain)

Wednesday 14th - Friday 16th November 2018

Place: Delegación Provincial de Educación, Avda. Miguel Primo de Rivera, s/n (Edificio Múltiples) Cáceres

THURSDAY 15th November 2018

SCHEDULE	ACTIVITY	LEAD	TOPICS
9:00-11:00	Item 6: Y1 - Case Studies	Regional directorate of education of Sterea Ellada	<ol style="list-style-type: none"> 1. Identifying schools for case studies 2. Creation of case study protocol 3. Gaining consent and informed assent for all participants 4. Conducting case studies 5. Analysing and writing up findings from case studies in each country 6. Authorship of case study paper
11:00-11:30	COFFEE BREAK		
11:30-13:30	Item 9: Y1 - Inspectorate training course on developing of improvement plans - June 2019 - Greece	DUBLIN CITY UNIVERSITY	
13:30-15:30	LUNCH		
15:30-17:00	Item 7: Y1 - Project Web Site	Project Coordinator - Inspectorate of Education of Extremadura	Topics Project's Logo Content and layout
17:30-18:30	VISIT VOSTELL MUSEUM		

SCHEDULE for the first meeting in Cáceres (Spain)

Wednesday 14th - Friday 16th November 2018

Place: Delegación Provincial de Educación, Avda. Miguel Primo de Rivera, s/n (Edificio Múltiples) Cáceres

Friday 16th November 2018

SCHEDULE	ACTIVITY	LEAD	TOPICS
9:00-11:00	Item 8: Y1 -Second Meeting - May 2019	Sofia University	Date Activity
11:00-11:30	COFFEE BREAK		
11:30-12:30	Item 10: Dates of Bi-Monthly meetings	Project Coordinator - Inspectorate of Education of Extremadura	
12:30-13:30	Item 11: Next steps		